# Keypad Maps

The computer keypad provides access to a wide range of Kurzweil 1000 features and functions.

There are three main keypad layers: Reading, File Management and Settings, and each layer has a "Shifted" sub-layer. This document provides visual "maps" of the keys and their functions for the layers and Shifted layers. For complete information about the keypads, refer to online Help, the Quick Reference or the document entitled, *Using the Keypad to Access Kurzweil 1000*.

To switch between layers, hold down the **Shift** key (the horizontal key in the lower-left corner of the keypad) and tap the **Accept** key (the small key in the upper-right corner of the keypad) until you hear the name of the layer you want.

To access a keypad sublayer, hold down the **Shift** key and a key on the keypad. For instance, after you press the Shift Accept combination to get to the File Management main keypad press the Shift and number 2 keys to get to its sublayer; this key combination saves your file in export format.

# Reading Keypad

| Cancel | Erase Text | Dictionary | Accept |
|---|---|---|---|
| Volume Up | Speed Up | Reading Mode | **Start and Stop Scanning** |
| Volume Down | Speed Down | Multiple Column | |
| Rewind | Fast Forward | Go To Page | **Help and Status** |
| **Start and Stop Reading** | | Spell | |

## Reading Keypad, Shifted

The Shift key is the key in the lower left corner of the keypad, or the Control key on the keyboard.

| | | | |
|---|---|---|---|
| No Function | Paste Page | Thesaurus | Change Keypads |
| Recognize Currency | No Function | White on Black | Rescan or Insert Scan |
| No Function | Create Bookmark | Two Pages | |
| Rewind by Unit | Forward by Unit | Go To Bookmark | Help and Status |
| (Shift key) | | Spell with Alpha | |

# Screen Reader Keypad

To use this keypad, select the ScreenReader option for Keypad Commands in the Configuration Settings.

| Cancel | Erase Text | Dictionary | Accept |
|---|---|---|---|
| Home | Up Key | Page Up | Start and Stop Scanning |
| Previous Character | Current Character | Next Character | |
| End | Down Key | Page Down | Help and Status |
| Start and Stop Reading | | Delete | |

# Screen Reader Keypad, Shifted

| | | | |
|---|---|---|---|
| **No Function** | **Paste Page** | **Thesaurus** | **Change Keypads** |
| **Speak from Start of Line** | **Speak Line** | **Speak End of Line** | **Rescan or Insert Scan** |
| **Previous Word** | **Current Word** | **Next Word** | |
| **End** | **Down Key** | **Page Down** | **Help and Status** |
| **(Shift key)** | | **Delete** | |

# File Management Keypad

| Cancel | Favorite Folders | Favorite Files | Accept |
|---|---|---|---|
| Change Folder | Make New Folder | Delete Folder | Start and Stop Scanning |
| Open File | Close File | Delete File | |
| Save File | Save As | Export File Format | Help and Status |
| Start and Stop Reading | | No Function | |

# File Management Keypad, Shifted

| No Function | Delete Favorite Folder | Delete Favorite File | Change Keypads |
|---|---|---|---|
| Folder under Current | No Function | No Function | Rescan or Insert Scan |
| No Function | No Function | No Function | |
| No Function | Save in Export Format | No Function | Help and Status |
| (Shift key) | | No Function | |

# Settings Keypad

| Cancel | Page Orientation | Number Layout | Accept |
|---|---|---|---|
| Reading Voice | System Voice | Scan/Recog. Progress | Start and Stop Scanning |
| Dynamic Thresh-olding | Scanning Mode | Partial Columns | |
| Punct. Level | Language | AutoLoad | Help and Status |
| Start and Stop Reading | | Save/ Restore Settings | |

# Settings Keypad, Shifted

| | | | |
|---|---|---|---|
| **No Function** | **No Function** | **No Function** | **Change Keypads** |
| **No Function** | **No Function** | **No Function** | **Rescan or Insert Scan** |
| **Brightness** | **No Function** | **No Function** | |
| **Number Pronun.** | **No Function** | **No Function** | **Help and Status** |
| **(Shift key)** | | **No Function** | |